

REPUBLIC OF CAMEROON

Peace – Work – Fatherland

REPUBLIQUE DU CAMEROUN

Paix – Travail – Patrie



CAMEROON AIRLINES CORPORATION
(Camair-Co)

SUPPLIER APPROVAL NOTICE 2018

FOR SELECTION OF SUPPLIERS OF GOODS AND SERVICES
IN
CAMEROON AIRLINES CORPORATION

EXERCICE: 2018

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Piece N°1 : SUPPLIER APPROVAL NOTICE

1. PURPOSE OF THE CONSULTATION

In view of the renewal of its suppliers' directory for the year 2018, the General Directorate of Cameroon Airlines Corporation (Camair-Co) launches a notice to call for expressions of interest, in order to select specialized companies that will constitute a database of suppliers and authorized service providers. The approved supplier will source various goods and services to enable Camair-Co to fulfil its mission.

In the same vein, suppliers and service providers who already work with the Company are reminded that they are not exempt from this formality and will have to produce the same files to renew their accreditation, which is now annual.

2. SUPPLIERS CATEGORIES

Suppliers are classified by sector of activity.

Due to the specificity of their services, IATA, ASECNA, EUROCONTROL, AERONAUTICAL MANUFACTURERS, AVIATION AUTHORITIES, AIRPORT HANDLING COMPANIES, etc. are not included in this selection. The sectors of activity concerned are, among others, the following:

GOODS TO SUPPLY

- Aircraft Equipment
- Office supply
- Supply of consumables and accessories for computer equipment
- Communication support (business card, T-shirts, caps, posters, labels, stickers, pins, etc. ...)
- Advertising gadgets
- Computer equipment
- Office equipment
- Office furniture
- Electrical equipment
- Equipment, materials and pharmaceuticals

SERVICES TO PROVIDE

- Guarding (security)
- Maintenance of offices / premises including green spaces
- Servicing and maintenance of computer equipment
- Servicing and maintenance of furniture and equipment other than computers

- Vehicle maintenance
- Provider of mobile and fixed-line telephone services
- Internet service providers
- Consultancy
- Audit and legal advice
- Security of vehicles (GPS / GSM)
- Media coverage, reports, documentary film
- Traveling
- Transport and transit Tooling
- Clothing
- Buildings and public works
- Emergency works project
- Accommodation
- Miscellaneous / Other

WORKS TO CARRY OUT

- Small construction works
- Construction, Rehabilitation or renovation of buildings.

3. PARTICIPATION

Participation in this NOTICE of approval is open to suppliers compliant with Cameroonian and foreign law.

Interested candidates are kindly requested to submit their applications in three (03) copies of which one (01) original sealed envelope to the address indicated below indicating the reference of the service for which they express their interest at the latest. **February 28, 2018 at 4 pm prompt.**

The expression of interest file must bear the following statement:

"Expression of interest for the selection suppliers of goods and services":

Cameroon Airlines Corporation (Camair-Co), General Directorate, 3rd Floor of the Headquarter Office; Bonanjo PO Box 4852 Douala.

Tel: (+237) 33 50 55 15 / 679 528 345 /650 556 402

Fax: (+237) 33 42 20 30

E-mail: fritz.wotany@camair-co.net; henri.epacka@camair-co.net

Site web: www.camair-co.cm

4. ADMISSIBILITY OF OFFERS

Each tenderer must attach to its valid administrative documents.

Any offer not conforming to the requirements of this consultation will be declared inadmissible.

5. VALIDITY PERIOD OF APPROVALS

The period of validity of approval that is the subject of this notice is Twelve (12) months renewable

6. CONSTITUTION OF FILES

The suppliers' file must include the following documents:

- A letter of application for approval (for new suppliers) addressed to the General Manager of Camair-Co
- Candidate information sheet (corporate name/ business area localization, telephones, faxes, email, name of the person in charge)

Each local supplier, old or new, must produce an administrative file including the following documents:

- A copy of the taxpayer card;
- A copy of the certificate of bank domiciliation;
- A copy of the certificate of non-bankruptcy;
- A plan of situation;
- A certificate of location;
- A certificate of tax regime;
- A certificate of non-payment;
- The names of the officials authorized to represent the company;
- Technical references and qualification of personnel for the provision of services, provision of safety equipment and work;
- The list of the main customers.

NB: The copies contained in the administrative file must be certified by the competent authority, valid and dated less than three (03) months.

Foreign suppliers must provide a file with the following documents:

- A tax file containing certified administrative documents certified by the Camair-Co representative of the region to ensure that the service provider is in good standing with the local administration;
- A location map;
- A copy of the certificate of bank domiciliation;
- The names of the persons authorized to represent the company;
- Technical references and qualification of personnel for services and works;
- The list of the main customers.

Any non-compliant file will be declared inadmissible and the supplier / provider eliminated.

7. FURTHER INFORMATION / RENSEIGNEMENTS COMPLEMENTAIRES

For any further information regarding this notice, interested suppliers / service providers * may contact the Cameroon Airlines Corporation (Camair-Co) General Directorate, located at the third (3rd) floor of its headquarter in Bonanjo; PO Box 4852 Douala

Tel: (+237) 33 50 55 15 / 650 556 / 402 679 528 345

Fax: (+237) 33 42 20 30

E-mail: fritz.wotany@camair-co.net; henri.epacka@camair-co.net

Web site: www.camair-co.cm

Douala, _____

The CHIEF EXECUTIVE OFFICER

Copies:

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